

College Instruction Committee Minutes

Monday, April 8, 2019

Contra Costa College

CALL TO ORDER/Introduction of Guests The meeting was called to order at 2:15 in CTC 131

Members in attendance:

CIC Chair: Mark Wong

Division Rep SES: Robert Webster

Division Rep LA: Vacant

Division Rep LAVA: Laura Salas

Division Reps NSAS: Vacant

Members absent: Anthony Gordon, Jennifer Ounjian

Resource Team in attendance:

SLO Coordinator: Brandy Gibson

Senior Dean of Instruction: Tish Young not in attendance

Curriculum Specialist: Karen Ruskowski

Guests in attendance: Rick Palermo

CONSENT AGENDA ACTION ITEMS

Agenda: April 8, 2019

ACTION: Motion to suspend quorum and approve agenda after moving MEDIC 26 to non-consent agenda

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

Minutes: March 25, 2019

ACTION: Approve with correct to Guidelines/Criteria on Hours and Units – "...condition that after the second time the course is offered..." corrected from "fourth". BIOSC 157 "after two offerings, an analysis..." corrected from "years".

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

ENGL-274 Women in Literature

Distance Education: New Supplement for existing course. Partially online.

PE-270A Beginning Yoga

Non-Substantial: Outside assignments removed. Textbook replaced with OER Online Educational Resources instructional material.

PE-270B Intermediate Yoga

Non-Substantial: Outside assignments removed. Textbook replaced with OER Online Educational Resources instructional material.

PE-273A Beginning Yoga for Strength

Non-Substantial: Content Review: Outside assignments removed. Textbook replaced with OER Online Educational Resources instructional material.

PEIC-164 Intercollegiate Baseball

Non-Substantial: Outside assignments removed. Textbook replaced with OER Online Educational Resources instructional material.

PEIC-181 Intercollegiate Women's Soccer

Non-Substantial: Outside assignments removed. Textbook replaced with OER Online Educational Resources instructional material.

MEDIC-224 Communication Skills Healthcare Provider

Course Deletion: Course no longer offered.

MEDIC-226 Clinical Practicum Experience I

Non-Substantial: Title changed (from Clinical Experience I). Updated prerequisites to reflect new MEDIC course numbers. (*This course was tabled on 3/25/19, until Tech review approves validation forms.*)

ACTION: Consent agenda items approved.

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

NON-CONSENT AGENDA ACTION ITEMS

MUSIC-158 Beginning Guitar

Non-Substantial: Content Review. Updated course outcomes, description, content, outside class hours and assignments, and textbook.

ACTION: Approved.

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

MUSIC-159 Intermediate Guitar

Non-Substantial: Content Review. Updated course outcomes, content, outside class hours and assignments, and textbook edition.

ACTION: Approved.

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

MUSIC-258 Advanced Guitar

Non-Substantial: Content Review. Updated course outcomes, content, outside class hours and assignments, and textbook edition.

ACTION: Approved.

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

NOTE (after approval): It was not noted that the description had changed in proposal, so catalog was not updated. However, Colleague and COCI were updated to new description. (COCI had no description)

MUSIC-259 Advanced Guitar Ensemble (Performance)

Non-Substantial: Content Review. Updated course outcomes, content, outside class hours and assignments, and textbook edition.

ACTION: Approved.

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

MUSIC-130 Home Recording Studio

Non-Substantial: Content Review. Slight revisions to methods of evaluation, course objectives, content, assignments, SLO update, and removed 'four-track' from recording techniques in course description to reflect current technological trends.

ACTION: Approved.

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

MUSIC 272 Vocal Duet and Trio Ensemble

New Course

ACTION: Tabled for further discussion.

Motioned: Bob

Seconded: Laura

All in favor: Mark, Robert, and Laura.

Abstained: None

AUSER-099 Occupational Work Experience

Non-Substantial: Content review. Updated objectives, outcomes, method of evaluation, methods of instruction, assignments, Lecture Content to match Cooperative Work Experience Education Plan, Corrected repeatability and total course hours. *(This course was tabled on 3/11/19, due to lack of time.)*

ACTION: Tabled for lack of time

Registered Nursing A.S. Degree

Non-Substantial: Update program description to include language about transition into the Nursing Program for Licensed Vocational Nurses, Licensed Practical Nurses, and Licensed Psychiatric Technicians. Map SLO/PSLO/ISLO outcomes. Remove NURS-212 as a degree requirement. Overall program unit value to 24.3-48.9 (from 50.9 units). Correcting title of program in CurricUNET and catalog to Registered Nursing.

ACTION: Tabled for lack of time

INTEC-801N Warehouse Operations

New Course: Noncredit, 72 hours of lecture, no requisites. Unlimited retakes. Discipline – Industrial Technology. The first of 2 noncredit classes leading to a certificate in order to institutionalize a grant run program.

ACTION: Tabled for lack of time

INTEC-802N Forklift Operation

New Course: Noncredit, 6 hours of lecture, 42 hours of lab, no requisites. Unlimited retakes. Discipline – Industrial Technology. The second of 2 noncredit classes leading to a certificate in order to institutionalize a grant run program.

ACTION: Tabled for lack of time

INTEC-803N OSHA 10-Hour General Industry Occupational Safety

New Course: Noncredit, 10 hours of lecture, no requisites. Unlimited retakes. Discipline – Industrial Technology.

ACTION: Tabled for lack of time

MATH-191 Analytic Geometry and Calculus II

Non-Substantial: Due to AB705, add 18 hours of lab time (and lab content). Update methods of instruction, methods of evaluation, assignments, and textbook. *(This course was tabled on 3/25/19, pending further discussion.)*

ACTION: Tabled for lack of time

MATH-290 Analytic Geometry and Calculus III

Non-Substantial: Due to AB705, add 18 hours of lab time (and lab content). Update methods of instruction, methods of evaluation, assignments, and textbook. *(This course was tabled on 3/25/19, pending further discussion.)*

ACTION: Tabled for lack of time

OPEN DISCUSSION/PRESENTATIONS FROM THE PUBLIC

There were no open discussion items or presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:00 p.m. The next meeting will be April 22 in CTC-131.

Respectfully submitted by,
Lynette Kral
Academic Senate Office